



July 1, 2020

COVID-19 Protocol Important Reminders:

As we begin to increase our social encounters in the green phase, it is more important than ever to faithfully practice safe and responsible daily protocols for our own workplace safety. We must stay focused as this disease is not going away anytime soon, and maybe even hitting a little closer to home.

ATTENTION: No one without a proper face covering will be permitted into any part of the Schiff's Food Service facility. If you are feeling ill, please consult your physician before entering. You may see Human Resources Director, Chris Murray, for a temperature reading via infrared thermometer if necessary.

WASH YOUR HANDS and DO NOT TOUCH YOUR FACE:

Please continue to wash your hands with soap and water for at least 20 seconds to kill the virus. This should be done *before and after* every encounter, delivery, bathroom use, if you cough or sneeze, or when you put on or remove your mask, as well as frequently throughout your workday. If soap & water are not available, a hand sanitizer should be used.

WEAR A MASK:

The CDC (Center for Disease Control) has now recommended that all people wear a mask, or some form of face covering, when they are in public places to help prevent the further spread of COVID-19. It has been found that persons with *no symptoms* can still unknowingly spread the virus. Masking yourself during your workday, with *every* personal interaction, can decrease this chance and also help you to not touch your own face.

SANITIZE SURFACES:

Continue to faithfully wipe down equipment and disinfect frequently touched surfaces at the beginning and the end of all workdays. Areas such as: Cell/office phones, entire truck cabins, all electronic equipment, doorknobs/handles, kitchen/desk areas, etc.

ILLNESS:

Please notify your manager, stay at home, and seek medical attention if you demonstrate symptoms related to COVID19 such as fever, coughing, and/or difficulty breathing. If you encounter any of these symptoms while on the shift, see HR and have your temperature taken as a precaution.

SOCIAL DISTANCING:

Even with the above measures being enforced, staying at least 6 FEET away during any personal interactions is the best form of defense against COVID-19.

THANK YOU FOR ALL YOU DO! WE GOT THIS!