

Best Practices for Virtual Sales Meetings

- The virtual waiting room will be available for sign in between 9:30 and 9:55 AM. Please sign in during that time frame, but no later. We will begin promptly at 10 AM, so to avoid disruption, please sign in and be ready by 9:55 AM.
- Please <u>mute yourself</u> & <u>turn off video</u> for the duration of the presentation. There will be time for a Q&A with the presenter as well as internal discussion at the conclusion of the broker/vendor presentation.
- If you do have a question **DURING** the presentation, please use the **CHAT** function.
- For the best viewing experience during the presentation, you should use **SPEAKER VIEW** (option to switch between gallery or speaker view can be found in the top right hand corner of your screen).

Additional questions? Email marketing@schiffs.com